



## In-Year Admission Arrangements

### **Oasis Academy Skinner Street In-year Admission Arrangements for 1 September 2023 until 31 August 2024.**

#### **Introductory statement**

Oasis Academy Skinner Street is an academy where all young people are given the opportunity they deserve to make excellent progress and fulfil their full potential. Oasis academy Skinner Street is a fully inclusive Primary academy, accepting children of all abilities, of any faith or none.

#### **Application process**

We welcome initial enquiries from parents and carers who would like information regarding admission to the Academy in-year, and our waiting lists.

In the first instance, please contact our office regarding admissions by calling 01634 850213 option 1 or email [office@oasis Skinner Street.org](mailto:office@oasis Skinner Street.org) for the attention of Miss Lewis or call into the reception between 08:00hrs and 16:00hrs.

Arrangements for applications for places are administered by Medway Council, who you can contact by telephone on 01634 333333, email: [casualadmissions@medway.gov.uk](mailto:casualadmissions@medway.gov.uk) or write to Medway Admissions, Gun Wharf, Dock Road, Chatham, ME4 4TR

#### **Waiting lists**

As the academic year has now begun, it may be that you will need to join Oasis Academy Skinner Street waiting list. The waiting list is held and maintained by the Academy.

#### **Oversubscription criteria and Tie Break**

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and all previously looked after children and immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This includes those children who appear to Oasis Community Learning to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Siblings, where there are siblings in attendance at the preferred Academy and who will still be on roll in the year of entry (see note 4). Sibling refers to brother or sister, half brother or sister, step-brother or sister or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as that sibling.

3. Children (or parent) with exceptional medical or social needs (see note 3) that make it essential that they attend Oasis Academy Skinner Street rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
4. Distance: children living closest to the Academy (see note 5). The home address is where the child spends the majority of the time and is living with the person who has parental responsibility and is the main carer as defined in section 576 of the Education Act 1996 (documentary evidence may be requested). If a child regularly lives at more than one address, the Academy will have to reach a conclusion about which should be counted as the main address, when allocating places. This will normally be the address where the Child Benefit is paid and where the child is registered with a doctor.
5. In the event of over-subscription in any of the criteria above, proximity of the child's home to the Academy, please refer to Medway Council's co-ordinated admissions scheme. Those living nearer being accorded the higher priority, will be used to determine which children should be offered places. If the child is identical then a random allocation in the presence of an independent person will take place. The local authority GIS (geographical information system) will be used to determine distance.

**Tie Breaks** - Where there are more applications than there are places remaining within a particular category, the direct line distance from home to school will be used as a tie-break. In the unlikely event that two or more applicants living the same distance away from the Academy and in all other ways have equal eligibility for the last available place at the Academy, the names will be issued a number and drawn randomly to decide which child should be given a place.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact [office@oasiskinnertsreet.org](mailto:office@oasiskinnertsreet.org)

Medway Council Summer Born Children Protocol can be found on [https://www.medway.gov.uk/downloads/file/2310/summer\\_born\\_children\\_admissions\\_protocol](https://www.medway.gov.uk/downloads/file/2310/summer_born_children_admissions_protocol)

### **Notification of outcome**

The Academy will notify parents of the outcome of their application in writing within 15 school days. Where an application is refused, the Academy will set out the reason for refusal and information about the right to appeal.

## Appeals



All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact 01634 850213 Option 1, email [office@oasis Skinner Street.org](mailto:office@oasis Skinner Street.org) or visit Oasis Academy Skinner Street, Skinner Street, Gillingham, Kent ME7 1LG for information on how to appeal.

## Notes/Definitions

### Looked after children

Looked after children are those who are in the care of a local authority or provided with accommodation by that authority under section 22 of the Children Act 1989. 1989 Children's Act In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school. Applicants can provide evidence demonstrating their child was previously in care to an institution acting as a Local Authority, or an organisation that supports the best interests of the community/child. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child, confirming that they were looked after immediately prior to that order being made, or such evidence that demonstrates a child was in state care outside of England prior to being adopted.

### Home address:

The address you use on your child's school application is important and will be used to calculate the home to school distance for the schools you have named on your school application. The address you provide must be your child's main place of residence.

This means they must live at this address permanently or the address of the parent where the child spends most school nights. School nights are Sunday, Monday, Tuesday, Wednesday and Thursday as children will be travelling to school from that address the next day. You can only use one address in your application.

### Sibling:

Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

### Medical and Social Need:

Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

## **Fair Access Protocol**

The Academy participates in the LA's Fair Access Protocol to allocate places to vulnerable and other children in accordance with Appendix A of the School Admission Code 2012. Admitting students under the protocol may require the Academy to admit above the planned admission number for the relevant year group.